

# IBERO-AMERICAN ACTION LEAGUE, INC.

911 East Main Street Rochester, NY 14605-2722

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## JOB ANNOUNCEMENT

POSITION: Geriatric Care Manager  
PROGRAM: Eldersource  
SALARY: \$28,000 Full-Time Position

Hilda Rosario Escher  
President &  
Chief Executive Officer

### SPECIFIC REQUIREMENTS ARE:

- \* Bachelors degree in Social Work or related field.
- \* A minimum of 2 years of experience on social work with at least one year of experience in geriatrics.
- \* Bilingual in Spanish and English.
- \* Excellent verbal, written and telephone skills
- \* Strong written and computer skills
- \* Ability to maintain composure under strict deadlines and difficult situations.
- \* Able to provide own/client transportation
- \* An equivalent combination of education and experience other than specified may be accepted by President & CEO.

### DUTIES:

- \* Provides care management to Eldersource clients.
- \* Completes comprehensive in-home assessments to determine needs.
- \* Creates, implements and monitors care plans that meet the client's needs and preferences.
- \* Reassesses client's needs and revises care plans as needed.
- \* Provides information and referrals, advocacy, benefits and entitlements counseling.
- \* Participates as a member of the inter-agency team.
- \* Participates in all Eldersource and LIFESPAN staff meetings and trainings.
- \* Participates in Quality Assurance activities.
- \* Accepts and gives guidance and clinical supervision from Eldersource Care Manager Supervisor.
- \* Communicates with other professionals for effective coordination of services for the clients.
- \* Maintains accurate and updated client's records.
- \* Maintains up to date professional knowledge of the geriatric field, community services, clinical skills and competencies through reading, workshops and conferences.
- \* Is aware of and actively supports the Ibero's Services Values and LIFESPAN's Core Competency Initiative.

DEADLINE: Until Position is filled

MAIL RESUME TO: Elisa DeJesus, M.S., Vice-Pres. Family Services Division  
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